

Welcome to update



Welcome to the second edition of our regulatory update in 2017.

In this edition we report on the launch of Council's new Corporate Strategy 2017-2022 and introduce you to some of the Strategy's key content. We provide an extensive update on pre-registration training, including information on a new business management course to begin in 2017/18. This edition also takes a look at CPD submissions for 2016/17 and lets you know that the November meeting of Council will be held in Dungannon.

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Council launches new Corporate Strategy 2017-2022

On Tuesday 4 July 2017, amongst invited guests representing the public, the pharmacy profession, the Department of Health and fellow healthcare Regulators, the Council of the Pharmaceutical Society NI, launched its new Corporate Strategy for 2017-2022.



Speaking at the launch Dr Jim Livingstone, President of the Council, said:

“The new Corporate Strategy 2017-2022 reinforces the significant value of an accessible and locally accountable regulator for pharmacy in Northern Ireland, which is focused on protecting the public and helping promote high standards amongst the pharmacy profession.



“In developing our new Corporate Strategy the Council has been cognisant of a number of key developments in the health and social care system and healthcare regulation in both Northern Ireland and across the UK.

“A regulator that is flexible, agile and focused on continuous improvement”.

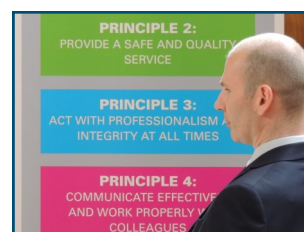
“There are changing needs and pressures facing health and social care services. An ageing population and constrained budgets require that new innovative approaches to service delivery be developed.

“Modern health and social care regulators must be focused on ensuring the public is adequately protected, whilst providing the ability for professional and service development through innovation. A changing health and social care service, and pharmacy profession in particular, require a regulator that is flexible, agile and focused on continuous improvement.

The Council’s guest Speaker at the launch was Mr Joe Brogan, Head of Pharmacy and Medicines Management at the HSC Board.

Speaking at the event Mr. Brogan said:

“For any organisation, a corporate strategy, a document which sets out who you are, what your values are, what your priorities are and how you intend to conduct your business in the coming years is important. I commend the Council and the team at the Society for the Corporate Strategy Document and the work that has gone into this.



“Professional regulation itself provides the foundation for modern, safe healthcare provision. The professional regulatory function evolved over the years and has developed in response to the issues that have emerged. It is vitally important that professional regulation can assure public safety and in response to the demands of the public”.

Key Aspects of the Corporate Strategy 2017-2022

VISION

A LEADING REGULATOR PROTECTING PATIENTS AND PUBLIC

The Pharmaceutical Society NI will be recognised and trusted as a leader for modern and effective healthcare regulation with a key role in ensuring pharmacy services are safe and meet high standards.

MISSION

TO SAFEGUARD PATIENTS AND PUBLIC THROUGH HIGH QUALITY PHARMACY

We will safeguard patients and public, as well as promote their health and wellbeing, by delivering high quality, cost-effective regulation of pharmacy that is locally supportive and accessible, and which sets appropriate standards for pharmacy, dealing fairly and efficiently with those who fail to meet the standards.

VALUES

WHAT'S MOST IMPORTANT TO US

SAFETY

We make patient and public safety the key focus of all that we do

LISTENING

We listen to the public, pharmacy professionals and Government

INTEGRITY

We act honestly and independently, openly and transparently

JUSTICE

We ensure fairness, proportionality and effectiveness in all that we do

IMPROVEMENT

We are dedicated to being informative and improving all we do

OBJECTIVE 1

To deliver high quality pharmacy regulation that is proportionate and cost-effective.

OBJECTIVE 2

To set pharmacy standards that are evidence-based, output-focused, achievable and necessary for patient and public safety.

OBJECTIVE 3

To conduct fitness to practice processes that are robust, timely and fair.

OBJECTIVE 4

To ensure that pharmacy education and professional development is fit for purpose.

OBJECTIVE 5

To be an accountable organisation with effective governance and operations.

OBJECTIVE 6

To communicate effectively, be accessible and responsive.

Speaking about the implementation of the Corporate Strategy , Trevor Patterson, Chief Executive, said:

"The Corporate Strategy has six key objectives, each of which has related and measureable goals. To support and assist Council, the Executive team is required to deliver against the strategic plan and we have developed detailed implementation plans against each goal. We will provide regular reports on progress; giving reassurance to Council on organisational performance.

"The really important thing is that we have a shared vision of what success looks like, and we each understand how we will work together to deliver that success. I think this Corporate Strategy provides us with that clear vision, which is also important for the public and registrants alike.

Pre- Registration Update

Complying with Standards for Pre-registration training

The [Standards for Pre-Registration Training](#) make it explicitly clear what the minimum requirements are for training to be recognised by the Pharmaceutical Society NI. The Standards apply to trainees, tutors and the respective employing organisations.



Before embarking on a pre-registration training agreement, trainees, tutors and employers must read and understand what their obligations are in relation to the Standards for Pre-Registration Training.

Non- Compliance

Non-compliance with the Standards for Pre-registration training may result in training not being recognised by the Pharmaceutical Society NI. Deliberate or persistent non-compliance with the standards, may also lead to Fitness to Practise proceedings being initiated by the Regulator.



Notify us if training arrangements change

We recognise that life events or unforeseen circumstances can arise, which means the training arrangements between tutors and trainees - made at the start of the year - must change (for example tutor absence due to sickness, maternity). The Standards for Pre-Registration Training define the obligation on tutors and employers in relation to notifying us of any changes in training arrangements.

If changes to your training arrangements are unavoidable, make early contact with the Pharmaceutical Society NI to ensure that change is managed and recognised by your regulator.

Please note - if you do not notify us of changes to your training arrangements, all training subsequent to the un-notified change, will not be recognised.

Raising concerns in relation to pre-registration training



If you have any concerns about your training arrangements you can raise those via the Pharmaceutical Society NI website or with the Pre-registration Lead directly. All concerns will be taken seriously and objectively investigated.

New for 2017 /18

Pre-registration trainees will be required to attend a compulsory 1-day training course on business management. The course will provide trainees with an appreciation of the essential business management skills required of a professional pharmacist.



Communication will be sent to trainees at the start of their training inviting them to register for this free event.

Available dates for the business management training are:

- **Thursday 19th October 2017**
- **Wednesday 15th November 2017**
- **Wednesday 28th February 2018**

INFORMATION FOR TUTORS

Learning Contract

All tutors complete a [learning contract](#) with their trainee during the application process. You should re-visit the learning contract with the trainee at the start of training and at each appraisal. This helps set your expectations of the trainee, demonstrates that you are meeting your commitments and sets the tone of your leadership for the training year.

Verification for performance standards

For 2017/18 trainees are being asked to achieve targets for completion of performance standards at each appraisal (see details below). Tutors and trainees will be able to monitor progress by viewing the percentage completion score on their e-portfolio.

Please remember that the percentage completion score that we monitor is based entirely on the cycles that have been verified by the tutor. Please ensure that you have verified enough cycles before each appraisal.

Completion guidance:

13-week appraisal:	25% completed
26-week appraisal:	50% completed
39-week appraisal:	75 - 90% completed
50-week appraisal:	100 completed

Appropriate scoring of appraisals

Please remember that each appraisal report indicates the

trainee's performance level, compared to the performance level expected from a practising pharmacist at the end of the year.

The score does not relate to the trainee's progress during that quarterly period of appraisal.

Protected development time of 4 hours per week

Protected development time of 4 hours per week is a **mandatory** part of the pre-registration year and it is expected that all trainees will receive this during their training.

2016-17 another record year for CPD submissions

The total number of pharmacist registrants eligible to submit a CPD portfolio by 1 June 2017 was 2248. 2233 registrants engaged with the CPD process and submitted portfolios. Seven submissions were received on paper. The percentage submission for CPD year 2016/17 was 99.3%.



A total of 14 statutory notices of intention to remove from the register for CPD non-submission were issued on 12 June 2017. The final number of removals for CPD non-submission will be finalised by mid- August: notification of removal will be sent to the non-submitters, and subsequently published on the organisation's website.

10% of the register has been selected for audit purposes – a mixture of random and targeted (48), equating to 233 CPD portfolios. CPD results will be issued to registrants mid-September 2017.

Council to go on the road

The **November** meeting of the Council of the Pharmaceutical Society NI will be held in **Ranfurley House, Dungannon.**

More information will be available in the coming weeks, however, registrants and the public are encouraged to attend.