

Statutory Committee Membership: Expiry of Tenure and Appointments from the Reserve List

For Approval

Purpose of Paper

The tenure of two members of the Statutory Committee will expire on 1 October 2026 and Council is asked to approve the appointment of two replacement members from the Statutory Committee Reserve List; one lay member and one registrant member with effect from 1 October 2026

Background

Under the Pharmacy (Northern Ireland) Order 1976, as amended, the Council of the Pharmaceutical Society NI is required to appoint members to the Statutory Committee for the purpose of considering matters relating to a registrant's fitness to practise. The composition of the Statutory Committee includes lay members and members who are registered persons, all of whom are appointed by Council.

A member of the Statutory Committee may hold office for a period of four years and may be eligible for reappointment; however, no member may hold office for more than an aggregate of eight years in any twenty-year period. Council also maintains a reserve list of appropriate persons who are eligible to serve on the Statutory Committee, including prospective lay and registrant members.

Expiry of Tenure

The tenure of the following two Statutory Committee members will expire on 1 October 2026:

- Mr Paul Archer, Lay Member of the Statutory Committee, appointed by Council in 2018.
- Ms Frances Ann Archibald, Registrant Member of the Statutory Committee, appointed by Council in 2018.

Both members will have reached the end of their permitted tenure and Council is asked to formally note the expiry of their appointments.

Proposed Appointments

To support the continued effective operation of the Statutory Committee, it is proposed that Council approves the appointment of the following individuals from the Statutory Committee Reserve List:

- Mr Michael Copeland as a Lay Member of the Statutory Committee.
- Ms Anne Higgins as a Registrant Member of the Statutory Committee.

The lay member has previously undergone training to assist in this role and the registrant member appointed, to the Reserve List in July 2026, will receive the required training on 11 & 12 November 2026 and will not be utilised on to a panel until that training is complete.

Action Required by Council

Council is asked to:

1. Note that the tenures of Mr Paul Archer, Lay Member, and Ms Frances Ann Archibald, Registrant Member, will expire on 1 October 2026.
2. Approve the appointment of Mr Michael Copeland as a Lay Member of the Statutory Committee panel, with effect from 1 October 2026; and
3. Approve the appointment of Ms Anne Higgins as a Registrant Member of the Statutory Committee panel, with effect from 1 October 2026.

Joan Duffy

Director of Business Operations

7 September 2026